

**HONDO MUNICIPAL AIRPORT ADVISORY BOARD
MINUTES
October 1, 2007**

The Hondo Municipal Airport Advisory Board met in regular session at 10:00 a.m. on the 1st day of October, 2007 at City Hall Council Chambers, 1600 Ave. M, Hondo, Texas.

Present: Chairman Michael Corrigan, Aniceto Colunga, Miles Lee, Sean Nooner, Mark Sunderman, Larry Meridith, Tim Fousse, Airport Manager, and Sandra Rodriguez, Meeting Coordinator.

1. Call to Order

Chairman Corrigan called the meeting to order at 10:00 a.m.

2. Quorum Check

3. Review and approve minutes of July 31, 2007 meeting.

Motion was made by Aniceto Colunga, seconded by Mark Sunderman to approve the minutes as written. Motion carried; All Ayes.

4. Presentation of the Airport Master Plan and Airport Layout Plan, Final Documents.

- Airport Master Plan and Airport Layout Plan are now complete.
- Both documents have been accepted by TxDOT Aviation and the Airport Layout Plan was also approved by the F.A.A.

Mr. Fousse passed out the Airport Master Plan for board members to view. Mr. Fousse went over the Airport Layout plan in great detail. Several board members had questions regarding the layout plan.

5. Presentation, discussion and acceptance of the Airport Terminal Building site plan, floor plan and exterior appearance.

- The floor plan, site plan, and building elevations are now complete and have been reviewed by TxDOT Aviation.
- The project plans have been fully reviewed and approved by TxDOT Aviation.
- The following slides show the architects rendering of the outside of the building, floor plan, site plan, and elevation drawings.
- The design of the project will receive final approval from the Texas Transportation Commission during the November meeting.
- The timeline projections from our engineer have the project scheduled to be completed by September 30, 2008.

Mr. Fousse started the discussion and went over the Terminal Building site plan in detail with the board.

The board addressed their concerns and stated that they did not like the building angled 30°. They would like a different angle of the building.

6. Airport Manager's Report: (Discussion Items only)

Maintenance and Operations:

- Runway and Ramp Maintenance;
- Grounds Maintenance;
- Grounds Maintenance Contract;
- RizoJet Avionic Hangar rebuild;
- Miscellaneous ...

Aircraft Refueling Center:

- Tanks were delivered on August 22, 2007;
- Wiring and setup was completed on September 1, 2007;
- Fuelmaster Controller was installed on September 6, 2007;
- First fuel sales occurred Sept. 10, 2007;
- Ribbon Cutting ceremony was held on September 12, 2007.

Fuel Sales:

- 100LL fuel sales totaled 4,020 gallons for F.Y. 2007 – 24 total sale days
- JetA fuel sales totaled 10,750 gallons for F.Y. 2007 – 122 total sale days
- JetA fuel is currently being sold for \$3.35/gal. self service and \$3.65/gal. full service;
- 100LL is currently being sold for \$3.48/gal self-service.

Runway Rehabilitation Project:

- TxDOT Aviation has approved our \$7.7 million runway rehabilitation project.
- The initial phase of this project will be developing a Preliminary Engineer's Report.
- This report will better describe how the runway project will be completed and provide a closer estimate of the expected costs for this project.
- This portion of the project is expected to cost \$500,000.

2008 Airport Budget

- The 2008 budget for airport operations has been approved by the City Council at the September 24th meeting.

Major projects include:

- Terminal Building Completion;
- Runway Project – Engineering Phase;
- Environmental Remediation;
- Industrial Airpark Infrastructure;
- Water Line Upgrades;
- Equipment Acquisitions.

U.S. Air Force Lease:

- The Air Force has agreed upon a 10 year renewal of the lease for the hangar and use of the airport grounds;
- The lease rate for the first five years will be \$79,000 per year and \$84,270 per year for the second five years;
- The lease also includes a yearly grounds maintenance fee of \$38,160 for the first five years and \$40,449 for the second five years;
- Documents should be complete by March 2008.

Mr. Fousse announced that on Saturday, October 6th there would be a Fly-In Open House from 10:00 a.m. to 2:00 p.m. They will be serving food and drinks. He also announced that the Concert in the Country would also be held this weekend at the Corrigan hangar.

7. Discussion of possible action regarding meeting times and dates.

The board discussed this item and it was consensus of the board to meet on a Monday or Tuesday at 10:00 a.m.

8. Agenda Items for Future Meeting – A.A.B.

No discussion regarding this item.

9. Comments from public:

No public in attendance.

10. Adjourn

With no further business, the meeting adjourned at 11:43 a.m.

Minutes approved December 18, 2007