

**HONDO MUNICIPAL AIRPORT ADVISORY BOARD
MINUTES
November 12, 2008**

The Hondo Municipal Airport Advisory Board met in regular session at 10:00 a.m. on the 12th day of November, 2008 at Hondo Airport Terminal Building, 700 Vandenburg, Hondo, Texas.

Present: Chairman Michael Corrigan, Aniceto Colunga, Mark Sunderman, Larry Meredith, Miles Lee, Tim Fousse, Airport Manager, and Sandra Rodriguez, Meeting Coordinator.

Absent: Sean Nooner

Public in Attendance: Mayor James W. Danner and Manuel Rizo.

1. Call to Order

Chairman Corrigan called the meeting to order at 10:02 a.m.

2. Quorum Check

3. Review and approve minutes of August 26, 2008 meeting.

Motion was made by Mr. Sunderman, seconded by Mr. Lee to approve the minutes as written. Motion carried; all ayes.

4. Discuss and Set Meeting Calendar for FY 2009:

Board had brief discussion regarding the meeting dates for 2009.

Motion was made by Mr. Sunderman seconded by Mr. Colunga to set the meeting dates to hold the meeting on odd months of the year and special meeting as needed. Motion carries; all ayes.

5. Presentation by Joel Rios –Aviation Museum Project:

Mr. Rios was not able to attend the meeting. Mr. Colunga stated that he had already spoken to Mr. Rios and briefed the board regarding Mr. Rios' interest and intentions to develop an aviation museum in Hondo.

Mayor Danner informed the board that he had also met with Mr. Rios and stated that the project would be good for the Hondo Airport. He suggested looking into the restoration of the old barrack next to the Hondo Art League building.

Mr. Fousse stated that the city will have to contact the Texas Historical

Commission because the barrack is from the 1940's.

The board also discussed aviation museums in other Texas cities.

6. Update on the Runway Rehabilitation Project:

Mr. Fousse began the update and stated that the project has been approved and TxDOT is moving into the design bid phase. KSA Engineers should have design document by early December. He stated that the bid phase depends entirely on funding. He stated the project is 90% funded. He also stated that two operating runways will be available at all times; no runways will be closed.

Mr. Fousse also stated that the Air Force is ok with the Hondo International Flight Academy using the runways. The board held a lengthy discussion regarding runway use and operations.

7. Update on Hondo International Flight Training Academy:

Mr. Fousse began the update by informing the board that the Mayor and City Manager were currently working on the agreement/lease for the training academy. Phase 1 & 2 investment of 6.9 million dollars and a minimum of 75 full-time jobs.

Mr. Meredith addressed concerns regarding non-compliance of the agreement.

Mr. Rizo addressed concerns regarding incentive packages and asked if they would be receiving economic development funds. Mr. Fousse stated that they have not asked for any funds.

Mr. Fousse stated that there would be a large penalty for non-compliance and stated that the only incentive they are seeking is an abatement on the real estate taxes. He stated that the company is fully funded and are not seeking anything else. He briefed that board in more detail regarding the agreement and reminded the board that the agreement is not finalized.

Mr. Lee stated that other business will come in to Hondo once the flight school comes in.

Mr. Colunga stated that the board should have more involvement with airport decisions.

The board had a very lengthy discussion regarding this item and also discussed the following items:

- Location of the academy
- Meeting with TSTC and STJC regarding a technical school at the airbase
- The AirEvac Building
- Remediation of north area

Mayor Danner stated that the flight school would have a good economic impact and the City should not let this opportunity go.

8. Airport Manager's Report: (Discussion Items only)

Maintenance and Operations Issues:

▪ **Runway and Ramp Maintenance:**

Mr. Fousse stated that crews continue to do what they need to keep the grass from growing. He stated that in the future, they will be looking into a program to pull the extension joint material and getting it all cleaned up.

▪ **Grounds Maintenance:**

Mr. Fousse stated that crews have been cleaning along the north fence line. They are also repairing the fence. He reported that all the security lights at the open hangars have been repaired and are now working.

▪ **Building Maintenance:**

Mr. Fousse reported that the a/c unit at the Air Force leased facility is currently having problems again and may have to replace all 4 units instead of having costly repairs.

He also reported that there are drainage issues at Rizo Jet and there are plans to pave for a parking lot.

Fuel Sales:

- 100LL fuel sales totaled 52,827 gallons for F.Y. 08
- JetA fuel sales totaled 59,127 gallons for F.Y. 08

Mr. Fousse stated that the fuel sales were good for the year and were the lowest prices in the area and still profiting. He also stated that the fuel system practically paid for itself last year.

Ramp Grant:

Mr. Fousse reported that the ramp grant has been approved by City Council and TxDOT. The projects to be included in the grant is airport ramp sealing, fencing, paving parking lots, Unicom radios and chemicals for weed and grass control.

Chairman Corrigan stated that the board members are all volunteers and need to all work together to promote the airport. Should anyone have a problem, they need to contact Mr. Fousse, Mayor Danner, or the City Manager to resolve the matter. He asked the members if anyone had concerns or questions.

Mr. Meredith stated that he has been on the board for a long time and said that it is time to change the board from being an advisory board to a decision making board and would like to see this on next month's agenda for discussion. Mr. Meredith addressed certain situations that the board should have had more input with the decisions making.

Mr. Colunga made comments regarding the same.

The board continued the discussion for 45 minutes and also discussed the following:

- Request of a procedures manual and lease rates by Mr. Rizo
- Suggestion by Mr. Sunderman for receiving Airport budget fund reports

Mayor Danner commented regarding the board's current status and compared it to other decision-making boards and stated that City Council is the ultimate authority.

9. Agenda Items for Future Meetings A.A.B.

No discussion

10. Adjourn:

With no further business, Chairman Corrigan adjourned the meeting at 11:49 a.m.

Minutes approved January 27, 2009