

**HONDO MUNICIPAL AIRPORT ADVISORY BOARD
MINUTES
April 23, 2007**

The Hondo Municipal Airport Advisory Board met in regular session at 5:30 p.m. on the 23rd day of April, 2007 at City Hall Council Chambers, 1600 Ave. M, Hondo, Texas.

Present: Chairman Michael Corrigan, Aniceto Colunga, Miles Lee, Mark Sunderman, Larry Meridith, Tim Fousse, Airport Manager, and Sandra Rodriguez, Meeting Coordinator.

Absent: Sean Nooner

1. Call to Order

Chairman Corrigan called the meeting to order at 5:34 p.m.

2. Quorum Check

3. Review and approve minutes from September 20, 2006, September 27, 2006, and February 26, 2007 meetings.

Motion was made by Mark Sunderman, seconded by Aniceto Colunga to approve the minutes as written. Motion carried; All Ayes.

4. Airport Manager's Report:

(A). Maintenance and Operations issues;

- City Crews continue with water leak repairs. Much fewer leaks at this time.
- Grass mowing operations doing well.
- Runway markings for RWY 35R and RWY 31, as well as the taxi lines have been painted.
- New "Hold Short" lines have been painted as well.

The board was also informed of a couple of telephone lines that were not buried properly. Mr. Fousse stated he would take care of them.

Mr. Fousse stated that maintenance and operations would be concentrating on the 22 acre area near STLT and Universal Rundle. He also stated that our new refuse company, Alamo 1, could also assist with the removal of old concrete slabs.

(B). Boy Scout Merit Badge Event – Final Report

- Event was held March 16 and 17.
- Over 650 Boy Scouts attended the event.
- Pilots from EAA Chapter 35, the Castroville Airport, as well as the surrounding area will be providing Young Eagle Flights for these boys.
- The city will be assisting by providing chairs for the event.
- One aircraft made a "gear-up" landing, due to a failed gear control lever. The pilot made a perfect landing, with NO injuries.

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(C). Fuel System Bidding Opening

- The fuel system bid opening was March 27, 2007 in Austin at the TxDOT Aviation offices.
- I attended the bid opening.
- After careful review by TxDOT, both bids were correctly formatted and acceptable.
- The low bidder was SCCI / Garsite L.L.C. for a total bid price of \$185,666.00.
- TxDOT has presented to them a contract to sign.

(D). Fuel Supplier R.F.P.'s

- Shell Aviation/Eastern Aviation will be supplying us with fuel and refueling trucks.
- They have also agreed to supply to us, at no cost, the Credit Card system controller, valued at \$15,000.
- As part of their contract, they will be supplying us with a JetA refueling truck at no charge for one year as well as an Avgas refueler for the fly-in each year.

(E). Terminal Building Update

- This project is fully funded and is now moving forward.
- We received proposals from six different architect/engineering firms wanting to develop our terminal building.
- The selection committee will be meeting at the TxDOT Aviation offices in Austin on Friday, April 27.
- We anticipate having a completed design by August and bidding the project for construction by October.

(F). EAA – SWRFI Update

- The date has been moved to June 1 and 2, 2007.
- They continue with their planning to develop the best possible “show”.
- Work orders have been issued for water and electric service for the event.
- As always, many volunteers will be needed.
- A “work session” will be held Saturday, May 5 to start the clean up and set up for the event.

(G). Master Plan Update

- The Master Plan/Airport Layout Plan is still ongoing.
- The Master Plan portion is basically complete, however, the Airport Layout Plan still remains incomplete.
- DMJM Aviation has submitted 5 draft versions of the plan and all 5 have been rejected for technical errors.
- DMJM and TxDOT Aviation are meeting tomorrow to alleviate this problem.
- Once this is finished, the overall plan will be forwarded to the F.A.A. for their acceptance.

The board had a lengthy discussion regarding the Airport Layout Plan.

(H). Report from Texas Aviation Conference

- I attended the conference, held this year in Corpus Christi.

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- I attended classes on:
- Very Light Jets, Their Mission and Technology
- Establishing market rates for Airport Leases
- New Instrument Approaches – WAAS –RNAV - & LPV
- Airport Security
- Construction Safety

(I). Potential Commercial Tenants

- We have had some interest in some of the land on the airport east of Castro Avenue. The interested businesses are non-aviation.

The board was also informed of several contacts regarding the rail spur. Mr. Colunga had questions regarding the land uses at the airport. Mr. Fousse pulled out the airport layout map and explained it to Mr. Colunga and the board.

(J). Update on Air Force Lease

- We are at the preliminary stage of renewing the contract with the Air Force.
- Presented local and other area statistics regarding hangar rental rates, ground lease rates, and usage rates.
- They were pleased with the packet I presented to them. They agreed to the proposed rates.
- 6% increase on mowing maintenance and a 6% increase across the board on rental rates at year 5 to begin on year 6
- Air Force relinquished the land east of the building.

5. Comments from the public

No public in attendance.

6. Adjourn

With no further business, the meeting adjourned at 6:22 p.m.

Minutes approved on July 31, 2007.

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