

**HONDO MUNICIPAL AIRPORT ADVISORY BOARD
MINUTES
July 31, 2007**

The Hondo Municipal Airport Advisory Board met in regular session at 5:30 p.m. on the 31st day of July, 2007 at City Hall Council Chambers, 1600 Ave. M, Hondo, Texas.

Present: Chairman Michael Corrigan, Aniceto Colunga, Miles Lee, Sean Nooner, Mark Sunderman, Larry Meridith, Tim Fousse, Airport Manager, and Sandra Rodriguez, Meeting Coordinator.

1. Call to Order

Chairman Corrigan called the meeting to order at 5:35 p.m.

2. Quorum Check

3. Review and approve minutes of April 23, 2007 meeting.

Motion was made by Mark Sunderman, seconded by Miles Lee to approve the minutes as written. Motion carried; All Ayes.

4. Airport Manager's Report: (Discussion Items only)

(A). Fuel Sales

- 100LL fuel sales totaled 2,250 gallons for the Southwest Regional Fly-in, using a "loaner" refueling truck.
- JetA fuel sales for the past two months currently total 5,200 gallons.
- JetA fuel currently being sold for a gross profit of \$.85 per gallon.
- Advertising for fuel sales will begin in the first week of September.

Mr. Fousse advised the board that on Saturday, July 28, 2007, during the flooding incident, 830 gallons of fuel were dispensed to military, DPS and television news helicopters.

(B). Fuel System Project

- The concrete slab has been poured and is currently curing.
- The 3 phase electrical service is in the process of being installed. Area lighting equipment is also being installed.
- Refueling equipment is scheduled to be delivered on or about August 21, 2007, with installation to begin immediately after delivery.
- FuelMaster controller equipment has been delivered.

Mr. Fousse described in detail the preparation and testing procedures required for the fueling system.

(C). Terminal Building Project

- The initial geological test and site survey work has been completed.
- Two preliminary building elevation drawings have been received from KSA Engineers.
- The preliminary floor plan is still being developed and should be completed in the next week or two.
- The project design will be presented to the Airport Board and City Council will approve the design prior to the bidding process being started.

Mr. Fousse described the proposed terminal building.

(D). Runway Rehabilitation Project

- TxDOT Aviation has included our airport in the 2008 thru 2010 A.I.P program for a complete rebuilding of Runway 17L-35R.
- The initial phase of this project will be developing a Preliminary Engineer's Report.
- This report will better describe how the runway project will be completed and provide a closer estimate of the expected costs for this project.

Mr. Fousse went into a detailed discussion with the board regarding the runway project.

(E). EAA Southwest Regional Fly-in

- The event was held May 31, June 1 and June 2, 2007.
- The show seemed successful even with attendance being down from previous years.
- Approximately 700 aircraft attended the event and nearly 6500 people attended during the 2 ½ day event.
- On a positive note, no accidents, incidents or enforcement actions occurred during the event.
- The fly-in generated \$5,289.00 in direct income to the airport to offset the expenses of conducting the event.
- Fuel sales provided another \$1,225.00 in profits.
- These figures do not consider the intangible income generated by the event within the community.
- Airport expenses to conduct the fly-in currently are not expected to exceed \$5,100.00

Mr. Fousse informed the board that the Fly-in dates have been changed for next year and it will be held in October. The dates were changed due to several events held in May and June.

The board addressed their concerns and discussed the possibility of expanding the Fly-in and making it a bigger and better event for all. Get more of the local people involved.

(F). Maintenance and Operations

- City Crews continue with water leak repairs. At this time, nearly all leaks on the airport have been repaired.
- Grass mowing operations are ongoing, though the contractor has fallen behind on several occasions.
- The existing contract expires in October 2007 and is currently being evaluated on how we will proceed.
- The roof on the Hondo Art League building has been repaired and the damaged sheetrock is scheduled to be repaired over the next two weeks.
- The damage from the March 30th storm to the Auction Barn has been completely repaired. The roofline was changed to reduce the likelihood of future damage due to high winds.
- Runway and ramp surfaces are being continually treated for grass growth in the expansion joints.

(G). Leases

- The RizoJet Avionics hangar lease has been renewed for an additional three year period. The lease rate increased from \$.10 per square foot to \$.12 a square foot.
- The Air Force has indicated their initial agreement to a new ten year lease for their hangar and exclusive use of certain ramp areas.
- The lease amount is tentatively set at \$79,500.00 per year.
- They have agreed to relinquish control of the ramp area under the open hangars.

Mr. Fousse described the damage the RizoJet Avionics hangar sustained from the March 30th storm. The insurance company sent \$126,000 for the damage and the City solicited bids for the repair of the hangar. Mr. Fousse described in detail the repairs that will be done to the hangar.

(H). 2008 Airport Budget

- The 2008 budget for airport operations has been submitted to the City Manager and Finance Department.
- The budget has been fully reviewed and some adjustments have been made.
- The budget was presented to the City Council during a budget workshop on July 25, 2007.
- City Council will conduct a final review of all city budgets during workshops on August 6, 7 and 8, 2007

(G). Master Plan/A.L.P. Update

- The Master Plan/Airport Layout Plan has been fully reviewed by TxDOT Aviation and the F.A.A.
- The document received unconditional approval by the F.A.A. on July 26, 2007.
- The A.L.P. has been accepted and signed by the City Manager and the signed copy has been returned to TxDOT for signing by state officials and publication.

5. Comments from the public

No public in attendance.

6. Adjourn

With no further business, the meeting adjourned at 6:43 p.m.

Minutes approved October 1, 2007