

**HONDO MUNICIPAL AIRPORT ADVISORY BOARD
MINUTES
April 22, 2008**

The Hondo Municipal Airport Advisory Board met in regular session at 10:00 a.m. on the 22nd day of April, 2008 at City Hall Council Chambers, 1600 Ave. M, Hondo, Texas.

Present: Chairman Michael Corrigan, Aniceto Colunga, Mark Sunderman, Larry Meredith, Sean Nooner, Miles Lee, Tim Fousse, Airport Manager, and Sandra Rodriguez, Meeting Coordinator.

Public in Attendance: Manuel Rizo

1. Call to Order

Chairman Corrigan called the meeting to order at 10:05 a.m.

2. Quorum Check

3. Review and approve minutes of February 26, 2008 meeting.

Motion was made by Mr. Colunga, seconded by Mr. Sunderman to approve the minutes as written. Motion carried; All Ayes.

4. Update on the Airport Terminal Building Project:

- The terminal building project is now moving into the construction phase.
- A pre-construction meeting was held with the two contractors, officials from TxDOT Aviation and Craig Phipps, P.E. KSA Engineers.
- Both contractors were given “notices to proceed” and construction is scheduled to start on May 5, 2008. The contractors are permitted to start on April 28, 2008.
- The project is currently scheduled to be completed before October 15, 2008.

Mr. Fousse informed the board that the ground breaking ceremony for the terminal building project went well.

5. Update on the Runway Rehabilitation Project:

- A project “kick-off” meeting was held at the Texas Aviation Conference, April 17, 2008. A notice to proceed was issued to KSA Engineers to start the project.
- A sub-contractors meeting was held on April 21, 2008.
- The Preliminary Engineering Report is due in 20 weeks.
- Rodriguez Engineering completed the borings to collect and analyze the sub-soils in the area of the runway extension and taxiway extension.
- Fugro Consultants conducted “Falling Weight Deflectometer” testing on the runway surface, making two complete passes.
- Charles Rothe and Associates began the surveying of the runway surfaces and areas to be bored.

The board briefly discussed an issue regarding the closure of a runway.

6. Update on the Air/Rail Industrial Park Project:

- City Council chose Jacobs Carter and Burgess as the engineering firm for this project.
- Charles Rothe and Associates have been hired to complete a detailed survey of the area to be addressed in the report.
- Preliminary design criteria has been researched and confirmed with the two operating railroads.
- Hydrology and ground drainage studies are already nearing completion.
- Ground and aerial survey work has been completed. This data is being analyzed and will be included in a comprehensive report.
- A preliminary report is due in the next several weeks.

7. Airport Manager's Report: (Discussion Items only)

Maintenance and Operations Issues:

▪ **Runway and Ramp Maintenance:**

Crew is working with the on-going issue of keeping the grass and weeds down as much as possible.

▪ **Grounds Maintenance:**

This is an ongoing process and the tractor and shredder are up and running. Crews have mowed all along the south area and are working their way north to Vandenburg and Spatz.

▪ **Building Maintenance:**

An air-conditioning unit broke down at one of the hangars. The unit was serviced and repaired.

▪ **RizoJet Avionics Hangar:**

The hangar door for the RizoJet hangar is currently being installed and should be completed by the end of the week. Police protection was provided while the door was off.

▪ **Water System Upgrades**

Water Department crews continue to work to upgrade the water mains along Vandenburg Street. A new water main line has already been installed to service the new terminal building. Crews are also working on moving fire hydrants in that area. Mr. Fousse is planning on installing a new water main along Harper St. and connecting in to the water main along Vandenberg St. The water line upgrades will result in better water capacity for increased fire protection for the airport.

Fuel Sales:

- 100LL fuel sales totaled 29,518.7 gallons for F.Y. 08 – Oct. 1 thru Apr. 21.
- JetA fuel sales totaled 40,255 gallons for F.Y. 2008 – Oct. 1 thru Apr. 21.
- JetA fuel is currently being sold for \$4.19/gal. self service and \$4.49/gal. full service;
- 100LL is currently being sold for \$3.81/gal self-service.

Land Sales:

- We received two separate requests to sell two parcels of land, both being located east of Castro Street;
- One is approximately 5.5 acres and the second is approximately 11 acres;
- The bids received for these properties prices are ranging from \$15,000 to \$15,250 per acre;
- The 5.5 Acre parcel has already closed and the 11 acre tract will close in the next 90 days.

Environmental Remediation Projects:

- The “un-named tributary to the Elm Slough” Notice of Violation site has been completely remediated. We expect a final release from the TCEQ in the next 10 days.
- The “north ramp” Notice of Violation site is in the final stage of remediation. A total of 360 cubic yards of material needed to be removed to clean the site. Testing has been completed and only a small portion of the removed materials will be treated as “hazardous waste”. This site clean-up should be completed in the next 30 days.

Mr. Fousse explained the environmental remediation in greater detail. They raised questions regarding the airport property near the proposed Nature Trail Park.

8. Agenda Items for Future Meetings A.A.B.

No discussion

9. Comments from Public:

None

10. Adjourn:

With no other business, Mr. Corrigan adjourned the meeting at 10:45 a.m.

Minutes approved June 24, 2008.