

**CITY OF HONDO
CODE COMPLIANCE & BLDG INSPECTOR
PERMIT APPLICATION(S) PROCEDURE**

Citizens and contractors wanting to discuss or submit a permit should contact the Code Compliance office at 830-426-4737 between the hours of 8:00 am - 5:00 pm Monday through Friday. We are located at 802 Ave Y directly across from the Medina County Jail.

- 1) Please allow **a minimum of 48 hours** for permit to be reviewed and processed
- 2) Any incorrect or missing information on the permit will cause the permit to be delayed
- 3) Do not schedule or perform any construction until permit is approved. If any construction is performed prior to receipt of an approved permit, **fees will be doubled**.
- 4) Approved permit(s) must be picked up and paid for at 1600 Ave. M, City Hall.