

**PARKS BOARD MEETING
MINUTES
December 18, 2007**

Present: Terry Teague, Soledad Najera, Bill Grimes, Lupe Alvarez, Lee Taylor, Carol Buttler, Assistant City Manager; Felipe Sandoval, Parks & Grounds Manager; Abby DeLeon, Assistant Recreation Director, Gilbert Garza, Water Superintendent, and Sandra Rodriguez, Administrative Assistant.

Absent: T.A. Lopez.

Public in Attendance: Craig Denton and Tom Taylor

1. Call to order:

Chairman Teague called the meeting to order at 5:30 p.m.

2. Approval of October 16, 2007 Minutes:

Motion was made by Lee Taylor to approve the minutes with additions and have minutes ready and delivered to board members two weeks after each meeting. The motion was seconded by Bill Grimes. Motion carried with all Ayes.

3. Presentation: Recommendation of Nature Trail Project Manager, Craig Denton.

Chairman Teague briefed the board regarding the sub-committee's decision for recommending Craig Denton for the Nature Trail Project Manager. Mr. Denton introduced himself to the board and briefly provided background information of himself.

Motion was made by Lupe Alvarez to recommend Craig Denton for Nature Trail Project Manager. The motion was seconded by Soledad Najera. Motion carried with ally Ayes.

4. Status report:

Sports Complex:

Gilbert Garza reported that the Sports Complex was 75% complete. He briefed the board in detail about the work progress. He stated that the contractors started the work immediately and were doing a great job. The complex should be completed by mid January 2008.

Ms. Najera stated that the Parks Board should have been given the opportunity to view the complex layout plans. She also stated that the board was not aware of when the project started. Therefore, she would like for the Parks Board and the Recreation Advisory Board to be informed about the complex's progress.

Ms. Buttler explained that the intent of status reports at the meetings is to keep the board informed of each project's progress. Ms. Buttler informed the board of the bid opening at the October 16th meeting.

Nature Trail Park:

Ms. Najera reported that a sub-committee for the nature trail park had been created and the members are as follows: John Whan, Larry Arcos, Stuart Franke, Anna Reyes, Mindy Coyne, Lee Taylor and herself. Alternate members are Olga Duran, Terry Teague and Bill Grimes.

She stated that the first meeting was held and the main purpose of the meeting was to point out what needs to be done to complete the project. Ms. Najera also reported that Mr. Franke started cleaning at the trail site. Other items discussed: utilities, fencing, bird feeders, sub-committee meeting times, playground equipment, and invoices for payment of services.

Ms. Najera commended Ms. Buttler on her accomplishments and help with the Nature Trail Project.

Ms. Buttler reported that Margaret Hardin would be meeting with Texas Parks & Wildlife on Thursday and would go through everything with them for the trail project. She also stated that Ms. Hardin would meet with the Nature Trail Project Manager after the holidays.

T. A. Lopez Park:

Ms. Buttler reported that she has spoken to David Kauffman and Mr. Herrera regarding the pavilion for the T.A. Lopez Park. They discussed issues regarding costs, formal bid, and specifications. She stated that bid solicitation should be in mid February or the end of March. She also stated that a steel structure is preferred.

Ms. Najera stated that she would like the Parks Board to be provided with the pavilion design plan for review and approval.

Mr. Teague requested that Mr. Sandoval update the board on the ball fields. Mr. Sandoval stated that the ball fields are being worked on and had recently replaced some steel piping. He also reported on the status of the Parks crew and what projects they are working on. He reported that the swimming pool has already been drained.

Other Parks:

No discussion regarding other parks was held.

5. Comments from public:

No comments from the public.

6. With no further business, Ms. Taylor motioned and Mr. Alvarez seconded to adjourn the meeting at 6:18 p.m.

Parks Board Meeting
December 18, 2007
Page 3

PASSED AND APPROVED ON THE 15th DAY OF JANUARY, 2008.

TERRY TEAGUE, CHAIRMAN