

**PARKS BOARD MEETING
MINUTES
August 21, 2007**

Present: Terry Teague, Soledad Najera, Bill Grimes, Lupe Alvarez, Lee Taylor, Carol Buttler, Assistant City Manager; Nufie Rodriguez, Recreation Director, Abby DeLeon, Assistant Recreation Director, Margaret Hardin, Langford & Associates, and Sandra Rodriguez, Administrative Assistant.

Absent: T.A. Lopez

1. Call to order:

Chairman Teague called the meeting to order at 5:34 p.m.

2. Approval of July 17, 2007 Minutes:

Motion was made by Soledad Najera to approve the minutes with a change. The motion was seconded by Lee Taylor. Motion carried with all Ayes.

3. Discuss Status of the Nature Trail Park Project:

Carol Buttler distributed copies of quotes for the rubber mulch and play scapes. They also received copies of quotes from Rodriguez Carpentry for the gazebos and benches and had a lengthy discussion regarding the quotes. The Board also discussed the following:

- Budgeted amount of \$19,600 for 12 park benches and 10 picnic tables.
- Budgeted amount of \$45,000 for the gazebos.
- Sensory garden for the visually impaired. Ms. Kathy Britsch will provide Braille signs.
- What electrical expenses the grant would pay for.
- Location of underground electrical services for the site.
- Mr. John Whan will design the irrigation system for the site.
- Ms. Najera described the butterfly garden design and informed the board that Ms. Bethany Homeyer would be designing it.
- Staff is waiting to hear from the FAA.
- Mr. Tyk, rail road representative, will respond in writing regarding the rail road ties.
- Ms. Buttler stated that she met with Tim Fousse regarding buffer zone.
- Deadline for submitting the site plan and specifications to Ms. Buttler for review with Margaret Hardin for all amenities was agreed as Friday, September 14th.

4. Staff Report:

A. Nufie Rodriguez to provide update on projects.

- Mr. Rodriguez reported that the installation of a play scape at Sunset Park was complete and the prison squad was working on another play scape.
- He also reported that the swimming pool had been shut down early due to the lack of lifeguards. Several lifeguards returned to school or college. He also informed the board that he received a quote of \$900.00 for a gutter for the pool. He also

mentioned a french drain for the flower bed.

- The civil plan for the Sports Complex was completed by Charles Rothe and he contacted John Rothe of CDS Muery regarding the bid solicitations.

5. Adjourn:

Motion was made by Lupe Alvarez and seconded by Bill Grimes to adjourn the meeting. Motion carried, and the meeting was adjourned at 6:43 p.m.

PASSED AND APPROVED ON THE 16th DAY OF OCTOBER, 2007.

TERRY TEAGUE, CHAIRMAN