

**PARKS BOARD MEETING
MINUTES
April 15, 2008**

Present: Terry Teague, Soledad Najera, Lee Taylor, Carol Buttler, Assistant City Manager; Nufie Rodriguez, Recreation Director, Abby DeLeon, Assistant Recreation Director, Robert Byerly, Project Coordinator, Sandra Rodriguez, Administrative Assistant.

Absent: T.A. Lopez, Bill Grimes, Rali Blomstedt, and Lupe Alvarez

1. Call to order:

Chairman Teague called the meeting to order at 5:39 p.m. He announced that due to the absence of four members, they would only be discussing the agenda items, since they are unable to vote on any action items. He also announced that the previous meeting minutes were not available due to changes and additions that City Secretary, Yolanda Benitez had to clarify with Ms. Najera.

2. Discussion of T.A. Lopez Park:

Carol Buttler started the discussion and stated that staff had met with the City engineering firm and provided them with the information they needed regarding the pavilion. She stated that they have provided a conceptual drawing of the proposed pavilion and it is included in the packet. The bid solicitation process or purchasing from the Buy Board could occur by the end of May. The goal is to get a local bidder to do the installation. Other discussion included the following:

- Vendors and bidders list for the project
- Amount budgeted for the pavilion project-\$60,000
- Explanation of bid process

3. Receive Presentation of playground equipment:

Mr. Rodriguez presented a Power Point presentation regarding the different types and prices of equipment.

Mr. Teague asked questions regarding the new owner of the land north of the T.A. Lopez Park. It was brought to his attention that a 60' easement exists and if the owner decides to construct a street, it will interfere with the small basketball court and the playground equipment. Ms. Buttler stated that she would verify the easement.

Mr. Rodriguez stated that staff recommends the Kinder Nest equipment for the T.A. Lopez Park. He also announced that Mr. Wood called to inform that he was unable to make the meeting because he was caught in traffic due to an accident.

Ms. Buttler stated that the budgeted amount for the equipment purchase is \$20,000 and if any money is left over, it could be used for to purchase picnic tables to enhance the park.

Ms. Najera suggested scheduling a morning meeting regarding the purchasing of the playground equipment.

4. Discuss and consider recommendation of playground equipment for the Nature Trail Park:

Per Ms. Buttler, this item will have to wait due to Mr. Wood not present to answer questions regarding the different types of equipment.

Ms. Najera asked Ms. Buttler if she had already discussed the change of the price quote with Mr. Wood. Ms. Buttler stated she would check on the price difference.

5. Staff Reports:

Swimming Pool:

Ms. DeLeon reported that staff has started cleaning the pool and their goal is to open by Memorial Day weekend.

Ms. Najera stated to make sure that the pool has enough staff to keep the pool open all season. Mr. Rodriguez stated that they already started advertising for guard positions and for a pool manager position. He also reported that he has received quotes for the slab for the awning.

Ms. Buttler reported that the City is continuously taking applications for pool positions.

Ms. Taylor asked if the senior water aerobics program would be available this year, since last year it was not available. Mr. Rodriguez stated that they had trouble keeping the lifeguards, since the majority of them are students and return back to school. Ms. Taylor asked if an AED device was available at the pool. Mr. Rodriguez stated that there is one available only at the recreation center not at the pool. Ms. Buttler stated that there is grant money for these devices and the goal is to apply for a grant and have these devices available at all city facilities.

Mr. Rodriguez reported that all the Recreation Department staff is now CPR certified.

Board also discussed the landscaping area at the swimming pool.

Sports Complex:

Mr. Byerly reported that the Sports Complex is completed. There are 7 or 8 items that need to be done by Friday, April 18, 2008. Pitcher's mound needs to be redone, the irrigation heads and benches need adjusting. The restroom facility is up and running. The parking lot is 40% complete. He stated that the complex will need flag poles, the fields are compliant to Little League and will be maintained year round, Mr. White from Kerrville will be checking the facility for free. Ms. Najera stated that the board had requested a copy of the sports complex contract and that a letter, requesting a professional consultant for the sports complex was prepared and forwarded to Mr. Herrera.

Board also discussed the design of the complex: dugouts & water fountains.

Nature Trail:

Ms. Buttler reported that she had spoken to Cynthia Prieto of Vulcan Materials and they are waiting to hear from the City for the go ahead to deliver the materials. She stated that she would get with Mr. Denton regarding the status of the cleanup. Ms. Najera reported that she received the final quotes for the covering of the debris and they were all extremely high.

Ms. Najera reported that the nature trail project sub-committee met on April 7 and discussed the following:

- utility services for the site
- playground equipment
- gazebos
- monetary donations
- assistance from Ever Change Academy
- inmates clearing up the area
- kids garden
- concession stand
- butterfly garden
- layout of the area
- met with Margaret Hardin-everything ok

The board continued the discussion regarding the following:

extension letter to the Texas Parks & Wildlife, location of the septic tank, private water line for Mr. Saathoff, letter to FAA sent by Mr. Fousse, ordering the gazebos, presentation to County Commissioner's Court of what the City is doing.

Mr. Byerly suggested to placing a sign at the trail park warning citizens to watch out for snakes.

6. Comments from Public:

None

7. Adjourn:

With no further business, Ms. Najera motioned and Ms. Taylor seconded to adjourn the meeting at 7:01 p.m.

PASSED AND APPROVED ON THE 20th DAY OF MAY, 2008.

TERRY TEAGUE, CHAIRMAN